

Learning and Growing Together

**HATCHELL WOOD PRIMARY ACADEMY LOCAL GOVERNING BODY
APPLICATION FORM FOR PARENT GOVERNOR**

Personal details (please print)

Title: _____

First Name(s):- _____

Surname:- _____

Address and Postcode: _____

E-mail address: _____

Contact Telephone
Number: _____

Other information

How did you find out about the Governor vacancy (e.g. website, told by a friend etc.)?

Have you ever been, or are you currently, a school Governor?

Yes No

If yes, please give details of the school, type of Governor and period of office

Are you willing to attend training?

Yes No

Reasons for applying

Please outline below your reasons for applying.

Experience and personal skills

Please give details of any experience, skills, abilities and interests you have that demonstrate you meet the criteria set out by the Local Governing Body in its advertisement for a Parent Governor. (Please attach additional sheets if required)

References

Please provide contact details for two referees. These can be business or personal references.

| Referee 1: | Referee 2: |
|----------------------|----------------------|
| Name: | Name: |
| Address: | Address: |
| Telephone: | Telephone: |
| Email: | Email: |
| Relationship to you: | Relationship to you: |

Vetting

The Data Control Officer to the Local Governing Body must apply for an enhanced DBS (Disclosure & Barring Service) certificate for Governors. "Spent" criminal records and other relevant information may legitimately be disclosed when individuals are involved with schools. If you are aware of any information which may be disclosed, you may wish to discuss its relevance with the Headteacher in advance of your application.

The details below are a summary of the qualification and disqualification regulations that relate to governing bodies.

Qualification and Disqualification Criteria

The following text summarises the qualification and disqualification:

A Parent Governor must be aged 18 or over and the parent of a child registered at Hatchell Wood Primary Academy at the time of their appointment.

A Parent Governor must obtain a clear DBS certificate prior to their start date.

A person cannot hold more than one governorship at the same school.

A Parent Governor must confirm acceptance of the Local Governing Body Code of Conduct.

A person is disqualified from holding or from continuing to hold office as a governor or associate member if they:

- have failed to attend meetings (number of meetings determined at the discretion of the Chair of the Local Governing Body);
- are bankrupt;
- are subject to a disqualification order or disqualification undertaking under companies legislation or an order concerning insolvency;
- have been removed from the office of trustee for a charity on grounds of misconduct or mismanagement or from being concerned in the management or control of any body;
- are included in the list of those considered by the Secretary of State as unsuitable to work with children;
- are subject to a direction of the Secretary of State under section 142 of Education Act 2002;

- are disqualified from working with children or from registration for child minding or providing day care;
- have received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- have received a prison sentence of 2.5 years or more in the 20 years before becoming a governor;
- have at any time received a prison sentence of five years or more;
- have been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment as a governor;
- refuse to make an application for a DBS certificate.

In addition, the following disqualification criteria apply for the categories of Governor listed below.

A person is disqualified from appointment as a **Parent Governor** of Hatchell Wood Primary Academy if the person is paid to work at the school for more than 500 hours in any twelve consecutive months.

Data Protection

Your data will be used in accordance with the principles set out in the Data Protection Act 1998, which protects the right to privacy of individuals whose personal details are held by the data controller.

Declaration

I have read the summary of regulations above and confirm that I am not disqualified from serving as a school governor and that in the event that I am appointed to a governing body, I will notify the clerk to the governing body immediately should I become disqualified during my term of office. I understand that it is an offence to serve as a school governor whilst disqualified.

I agree to the information given on this form being recorded and used by the school at which I will be governor in accordance with the Data Protection Act and confirm that it is correct and complete to the best of my knowledge and belief.

Signed: _____

Date: _____

Data Control Officer use only

School: HATCHELL WOOD PRIMARY ACADEMY

I confirm that the person named on this form has been appointed to the Local Governing Body and their proof of identity has been checked and a clear DBS certificate has been issued.
(Start date must be the date of issue of a clear DBS certificate)

Type of Governor: PARENT

Date of appointment: _____

Start date: _____

Signature: _____ Data Control Officer to the Local Governing Body

Date: _____

Equalities monitoring

We positively welcome applications from all members of the community. It would help us monitor community representation and encourage underrepresented groups to come forward if you are willing to provide us with some personal information: How would you describe yourself? (please tick boxes below)

| Gender | |
|-------------------|--------------------------|
| Female | <input type="checkbox"/> |
| Male | <input type="checkbox"/> |
| Trans-Gender | <input type="checkbox"/> |
| Prefer not to say | <input type="checkbox"/> |

| | |
|---------------------|--------------------------|
| Bisexual | <input type="checkbox"/> |
| Gay Man | <input type="checkbox"/> |
| Gay Woman / Lesbian | <input type="checkbox"/> |
| Heterosexual | <input type="checkbox"/> |
| Prefer not to say | <input type="checkbox"/> |

| | |
|-------------------|--------------------------|
| 16-24 years | <input type="checkbox"/> |
| 25-34 years | <input type="checkbox"/> |
| 35-49 years | <input type="checkbox"/> |
| 50-54 years | <input type="checkbox"/> |
| 55 and over years | <input type="checkbox"/> |
| Prefer not to say | <input type="checkbox"/> |

| Do you consider yourself to have a disability? | |
|---|--------------------------|
| Yes | <input type="checkbox"/> |
| No | <input type="checkbox"/> |
| Prefer not to say | <input type="checkbox"/> |

| | |
|--|--|
| | |
|--|--|

| Ethnic Origin | |
|--------------------------------|--------------------------|
| White | |
| • British | <input type="checkbox"/> |
| • Irish | <input type="checkbox"/> |
| • White Other | <input type="checkbox"/> |
| Asian or Asian British | |
| • Bangladeshi | <input type="checkbox"/> |
| • Indian | <input type="checkbox"/> |
| • Pakistani | <input type="checkbox"/> |
| • Any Other Asian | <input type="checkbox"/> |
| Black and Black British | |
| • African | <input type="checkbox"/> |
| • Caribbean | <input type="checkbox"/> |
| • Any Other Black | <input type="checkbox"/> |
| Mixed | |
| • White & Asian | <input type="checkbox"/> |
| • White & Black African | <input type="checkbox"/> |
| • White & Black Caribbean | <input type="checkbox"/> |
| • Any Other Mixed | <input type="checkbox"/> |
| Other | |
| • Chinese | <input type="checkbox"/> |
| • Any Other | <input type="checkbox"/> |
| • Prefer not to say | <input type="checkbox"/> |

| Religion / Belief | |
|--------------------------|--------------------------|
| Buddhist | <input type="checkbox"/> |
| Christian | <input type="checkbox"/> |
| Hindu | <input type="checkbox"/> |
| Jewish | <input type="checkbox"/> |
| Muslim | <input type="checkbox"/> |
| Sikh | <input type="checkbox"/> |
| Other | <input type="checkbox"/> |
| None | <input type="checkbox"/> |
| Prefer not to say | <input type="checkbox"/> |